

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Council Expense Report

Name: **Glenn Horne (GLE010)**

Month/Year

May-20


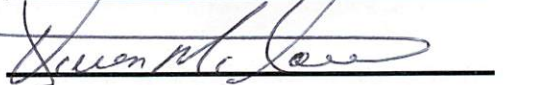
Municipal Clerk/Treasurer

Date	Details of Expense	Km Travelled	TRAVEL(\$) TRV	MEAL (\$) ML	PROFESSIONAL DEVELOPMENT (\$) PD	OTHER (\$) OTH	Amount (\$)
2020-05-23	Boards for Hand Sanitizers Stands		\$ -			\$ 95.19	\$ 95.19
			\$ -				\$ -
			\$ -				\$ -
			\$ -				\$ -
			\$ -				\$ -
			\$ -				\$ -
			\$ -				\$ -
			\$ -				\$ -
			\$ -				\$ -
			\$ -				\$ -
			\$ -				\$ -
			\$ -				\$ -
			\$ -				\$ -
			\$ -				\$ -
			\$ -				\$ -
TOTAL		0	\$ -	\$ -	\$ -	\$ 95.19	\$ -

TYPES OF EXPENSE:	
Expense Codes	
TRV	Travel -Mileage, Parking, Hotel, Taxi
ML	Meal Expenses
PD	Professional Development (training/conference)
OTH	Other - le-Phone, Internet, Incidentals
Mileage Rate - \$0.4585/KM	

Per Diem Rates	
Meal	Rate per Day
Incidental	\$ 10.00
Breakfast	\$ 15.00
Lunch	\$ 20.00
Dinner	\$ 36.00
Total per day	\$ 81.00

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

Signature: 
Approved by: 

Date: June 26, 2020

Office Use Only	
TRV - GL# - 10-210-2123-201116	\$ -
ML- GL# - 10-210-2123-201116	\$ -
PD - GL# - 10-210-2123-201116	\$ -
OTH - GL# - 10-210-2123-201116	\$ 95.19
TOTAL	\$ 95.19

District 1
H:\Drive\Expense Claims\Glenns_ExpenseClaimForm_May 2020