

# MUNICIPALITY OF THE COUNTY OF ANTIGONISH

## Council Expense Report

Name: **Hughie Stewart (HUG030)**

Month/Year

February 2020

District: **3**

OFFICE USE ONLY  
Paid by  
Municipality

Date	Details of Expense	Km Travelled	TRAVEL(\$) TRV	MEAL (\$) ML	PROFESSIONAL DEVELOPMENT (\$) PD	OTHER (\$) OTH	Amount (\$)	AMOUNT
10-Feb-20	COW	37	\$ 16.96				\$ 16.96	
11-Feb-20	Meeting with Mike Kelloway	37	\$ 16.96				\$ 16.96	
24-Feb-20	COW	37	\$ 16.96				\$ 16.96	
	Internet					\$ 22.50	\$ 22.50	
	Cell Phone Stipend					\$ 40.00	\$ 40.00	
<b>TOTAL</b>		<b>111</b>	<b>\$ 50.89</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 62.50</b>	<b>\$ 113.39</b>	<b>\$ -</b>

TYPES OF EXPENSE:	
Expense Codes	
TRV - Travel	-Mileage, Parking, Hotel, Taxi
ML - Meal Expenses	
PD - Professional Development	(training/conference)
OTH - Other	- ie: Phone, Internet, Incidentals
Mileage Rate - \$0.4585/KM	

Per Diem Rates	
Meal	Rate per Day
Incidental	\$ 10.00
Breakfast	\$ 15.00
Lunch	\$ 20.00
Dinner	\$ 36.00
Total per day	\$ 81.00

*I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.*

District 3

Signature: \_\_\_\_\_

Date: Mar 25/2020

Approved by: \_\_\_\_\_

(Municipal Clerk/Deputy Clerk/Director)

Office Use Only	
TRV - GL# - 10-210-2110-202124	\$ 50.89
ML - GL# - 10-210-2110-202124	\$ -
PD - GL# - 10-210-2110-202124	\$ -
OTH - GL# - 10-210-2110-202124	\$ 62.50
<b>TOTAL</b>	<b>\$ 113.39</b>