

MUNICIPALITY OF THE COUNTY OF  
**ANTIGONISH**

**ASSET MANAGEMENT COMMITTEE MEETING MINUTES**

An Asset Management Committee Meeting was held Tuesday, April 3<sup>rd</sup>, 2018 at 5:30pm in the Council Chambers of the Municipal Administrative Centre, 285 Beech Hill Road, Antigonish NS.

Present were:           Councillor Bill MacFarlane, Chair  
                                Warden Owen McCarron  
                                Deputy Warden Hughie Stewart  
                                Councillor Mary MacLellan  
                                Councillor Vaughan Chisholm  
                                Councillor John Dunbar  
                                Councillor Gary Mattie  
                                Councillor Neil Corbett

Glenn Horne, Municipal Clerk/Treasurer  
Beth Schumacher, Deputy Clerk  
Allison Duggan, Director of Finance  
Daryl Myers, Director of Public Works  
Meaghan MacNeil, Physical Activity Coordinator

Regrets:                 Councillor Donnie MacDonald  
                                Councillor Remi Deveau

**CALL TO ORDER**

The meeting of the Asset Management Committee was called to order by the Chair, Councillor MacFarlane, at 5:32pm.

**APPROVAL OF AGENDA**

*Moved by Councillor MacLellan and seconded by Councillor Dunbar that the agenda be approved as amended. Motion carried.*

**APPROVAL OF MINUTES**

*Moved by Councillor Chisholm and seconded by Councillor Corbett that the February 13, 2018 Asset Management Committee minutes be approved. Motion carried.*

**BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes

**PROVINCIAL ROAD PRIORITIES LIST**

Mrs. Schumacher provided Councillors with copies of road priorities list that was compiled in July of last year, and asked for any updates. Councillors Corbett and Chisholm noted updates that were required in their listed priorities; staff will follow-up with those Councillors directly. Warden McCarron provided a brief update regarding feedback from DTIR regarding the intersection of Beech Hill Road and Trunk #4.

### **TOWN SEWER TREATMENT PLANT UPDATE**

A brief background and further update regarding the Town Sewer Treatment Plant ERA was provided for the benefit of the Committee. Staff outlined what options might be available for upgrades to the existing lagoon facility. Ongoing work with the project includes assessing growth areas for capacity, conveyance routing, and updating the IMA.

### **PRESENTATION OF FRANKVILLE SEWER SYSTEM EXPANSION COST ESTIMATE**

Staff provided the Committee with preliminary figures that were done for an expansion of the Frankville Sewer System. These ballpark figures were based on topographic photos instead of a survey, and encompassed 109 properties. Staff noted that ongoing work is being done to address inflow challenges with the Havre Boucher Storm Treatment Plant; this raises concerns with capacity. Discussion followed.

### **ASBESTOS SITE UPDATE**

Staff noted that capacity at the site is expected to be reached within the year; possibly in early summer. Discussion followed.

### **J-CLASS ROADS UPDATE**

Staff noted that the Municipality was waiting to hear back from the Province regarding this year's applications. Notice had been received from DTIR that last year's projects ended up being over budget; the estimate and work was done by the Province.

### **STATUS OF PROJECTS SUBJECT TO LOCAL IMPROVEMENT CHARGES**

Project estimates have been provided for all of the projects, with the exception of the water extension in Gaspereaux. Those projects with estimates are ready for consideration by residents, and Councillor Deveau has already started going door-to-door in South Side Harbour to gauge interest and answer questions. Staff is in the process of finalizing a handout for Councillors to use and for distribution in impacted areas. Staff requested further direction regarding the format preferred for soliciting community interest in participating in the specified Local Improvements Projects. Discussion followed.

### **COUNTY COURTHOUSE MASTER PLAN AND CONDITION ASSESSMENT**

Staff presented the final Condition Assessment and Master Plan as information for the Committee's consideration. Members of the Committee were asked to follow-up with staff with any questions or comments that they may have, and the item would be discussed in further detail at a future Asset Management Committee meeting.

Review and Consent to Capital Priorities for FY2018/2019

The Committee reviewed the list of items that was provided in the agenda package. Questions followed regarding Gaspereaux water, J-Class Roads, clarification of the extent of the paving at the arena, and the pumps in Pomquet.

### **IN-CAMERA: ACQUISITION, SALE, LEASE, AND SECURITY OF MUNICIPAL PROPERTY**

These subject matters fall within Section 22(2) of the Municipal Government Act as matters that a committee may discuss in a closed session. It is recommended a motion be made to initiate an in-camera session.

*Moved by Councillor MacLellan and seconded by Councillor Corbett that the Asset Management Committee Meeting be adjourned to an In-Camera Session to discuss the Acquisition, Sale, Lease, and Security of Municipal Property at 6:52pm. Motion carried.*

*Moved by Councillor Dunbar and seconded by Councillor Chisholm that the In-Camera session be adjourned at 6:52pm. Motion carried.*

**ADJOURNMENT**

*Moved by Councillor Mattie and seconded by Councillor Corbett that the Asset Management Meeting be adjourned at 6:52pm. Motion carried.*



Councillor Bill MacFarlane, Chair



Glenn Horne, Municipal Clerk/Treasurer