

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Asset Management Meeting Minutes

Tuesday, December 4, 2018, 5:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron
Deputy Warden Hugh Stewart
Councillor Mary MacLellan
Councillor Donnie MacDonald
Councillor Vaughan Chisholm
Councillor Remi Deveau
Councillor John Dunbar
Councillor Gary Mattie
Councillor Neil Corbett
Councillor Bill MacFarlane

Staff Present: Glenn Horne, Clerk-Treasurer
Shirlyn Donovan, Strategic Initiatives
Coordinator
Daryl Myers, Director of Public Works

Call to Order – Chairman, Councillor Bill MacFarlane

The meeting of the Asset Management Committee was called to order by the Chair, Councillor MacFarlane, at 5:32pm.

Approval of Agenda

Councillor MacFarlane called for any additions or deletions to the agenda. Councillor MacFarlane added Side Walk on South River Rd.

Moved By Councillor MacDonald
Seconded By Councillor Deveau

That the agenda be approved as amended.

Motion Carried

Approval of November 13, 2018, Asset Management Minutes

Councillor MacFarlane called for any errors or omissions to the minutes of the previous meeting.

Moved By Councillor Dunbar
Seconded By Councillor MacLellan

That the Asset Management minutes of November 13, 2018 be approved as presented

Motion Carried

Business Arising from the Minutes

There was no business arising from the minutes.

Continuing Business

Update on Asset Management Cohort Program Workshop #2

Mr. Horne provided an update on the second workshop of the Asset Management Cohort program. Number one take away is that our service levels should be documented. Goal is to choose 5-10 services and document level of service commitments and then keep building over time.

Update on the Asset Management Condition Assessment Pilot Project

Mr. Myers updated that they are still in the data collection phase but are getting closer.

Review of Capital Priorities

Mr. Horne reviewed the existing infrastructure priorities and open files. Mr. Horne updated on active files:

- Fringe Fireflow Upgrades/System Expansion
- North Grant Water
- Cameron Kinney Hill Waterline
- Skateboard Park
- Mount Cameron Curb and Gutter
- St. Joseph's Water Utility Expansion
- Antigonish Court House
- Pomquet Sewer Improvements
- Sylvan Valley Sewer Line Replacement

Councillor MacFarlane asked if we looked at any other options than a tower on Post Road. Mr. Myers explained that they are looked at looping the whole post road area to Hwy 7.

New Business

Investing in Canada Infrastructure Program

Mr. Horne updated the Committee that the ICIP call for applications will be accepted between December 3rd and January 18th, 2019. Each municipality will be limited to two applications for funding. Mr. Myers is working on getting some estimates together and then Council will have to rank the projects to see which ones will be applied for.

Councillor MacDonald wanted to formalize that the North Grant Waterline Extension and Water Looping Project be the ones that are applied for.

Asset Management Policy Amendments

Mr. Horne reviewed proposed amendments to the asset management policy.

Councillor MacFarlane asked how much staff effort would be required to determine service levels. Mr. Horne stated that the plan is to pick a small number of services and document the service levels.

**Moved By Deputy Warden Stewart
Seconded By Councillor Deveau**

The Committee recommends that Municipal Council approve the Asset Management Policy as Presented.

Motion Carried

Additions to the Agenda

Sidewalk on South River Road

There is about 30ft of sidewalk that is out on South River Road. Councillor MacFarlane would like staff to call some contractors and get some prices and take to e-poll.

Adjournment

Moved By Councillor Chisholm

That the Committee of the Whole meeting be adjourned at 6:11pm

Motion Carried



Councillor Bill MacFarlane



Glenn Horne, Municipal Clerk/Treasurer