

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

ASSET MANAGEMENT AGENDA

Tuesday, June 4, 2019, 5:30 pm

Council Chambers

Municipal Administration Building

285 Beech Hill Road

Beech Hill, NS B2G 0B4

1. Call to Order – Chairman, Councillor Bill MacFarlane
2. Approval of Agenda
3. Approval of May 7, 2019 Asset Management Minutes
4. Business Arising from the Minutes
5. Continuing Business

- a. Update on Asset Management Initiatives

An update will be provided on the Asset Management Condition Assessment as well as the Cohort Program.

- b. Gaspereaux Lake Local Improvements Update

Staff will provide an update on the local improvements by-law process underway for Gaspereaux Lake.

- c. Issuing of Tenders

Staff are seeking approval to proceed with the following tenders:

- Cameron Kinney Hill Waterline Extension
- Municipal Office Parking Lot Expansion
- Municipal Office AC Units Replacement

6. New Business

There is no new business.

7. Additions to the Agenda

8. In Camera Items

9. Adjournment

MUNICIPALITY OF THE COUNTY OF
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Asset Management Meeting Minutes

Tuesday, May 7, 2019, 5:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron
Deputy Warden Hugh Stewart
Councillor Mary MacLellan
Councillor Donnie MacDonald
Councillor Vaughan Chisholm
Councillor Remi Deveau
Councillor John Dunbar
Councillor Gary Mattie
Councillor Neil Corbett
Councillor Bill MacFarlane

Staff Present: Glenn Horne, Clerk-Treasurer
Beth Schumacher, Deputy Clerk
Allison Duggan, Director of Finance

1. **Call to Order – Chairman, Councillor Bill MacFarlane**

The meeting of the Asset Management Committee was called to order by the Chair, Councillor MacFarlane, at 5:30 pm.

2. **Approval of Agenda**

Councillor MacFarlane called for any additions or deletions to the agenda.

Moved By Councillor MacDonald

Seconded By Councillor Deveau

That the agenda be approved as presented.

Motion Carried

3. **Approval of April 16th, 2019 Asset Management Minutes**

Councillor MacFarlane called for any errors or omissions to the minutes from the April 16th, 2019 meeting.

Moved By Councillor Corbett

Seconded By Councillor MacLellan

That the Asset Management minutes of April 16, 2019 be approved as presented

Motion Carried

4. **Business Arising from the Minutes**

There was no business arising from the minutes.

5. **Continuing Business**

a. **Capital Plan Update**

Mr. Horne provided an update on the Capital Priorities list, and they are now being incorporated into the Operating Budget, which is expected to be presented to Council for deliberations starting next week. Mr. Horne then reviewed the priorities list in detail and talked about the one-time gas tax boost coming from the federal government. Discussion followed.

Councillor Dunbar joined the meeting at 5:34 pm.

6. **New Business**

a. **PCAP Application**

Mr. Horne summarized the project and reviewed the engineering report that was included in the agenda package.

Moved By Councillor Deveau
Seconded By Councillor Mattie

The Committee recommends that Municipal Council approve the submission of the PCAP application for the Pomquet Sewer System.

9. **Adjournment**

Moved By Councillor Chisholm

That the Committee of the Whole meeting be adjourned at 6:00 pm.

Motion Carried

Councillor Bill MacFarlane

Glenn Horne, Municipal Clerk/Treasurer