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MUNICIPALITY OF THE COUNTY OF  
**ANTIGONISH**

**Asset Management Meeting Minutes**

Tuesday, December 3, 2019, 5:30 pm  
Council Chambers  
Municipal Administration Building  
285 Beech Hill Road  
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron  
Deputy Warden Hugh Stewart  
Councillor Mary MacLellan  
Councillor Donnie MacDonald  
Councillor Vaughan Chisholm  
Councillor Remi Deveau  
Councillor John Dunbar  
Councillor Neil Corbett  
Councillor Bill MacFarlane

Regrets: Councillor Gary Mattie

Staff Present: Glenn Horne, Clerk-Treasurer  
Beth Schumacher, Deputy Clerk  
Allison Duggan, Director of Finance  
Daryl Myers, Director of Public Works

1. **Call to Order – Chairman, Councillor Bill MacFarlane**

The meeting of the Asset Management Committee was called to order by the Chair, Councillor MacFarlane, at 5:30pm.

Councillor Corbett joined the meeting at 5:27 pm.

2. **Approval of Agenda**

Councillor MacFarlane called for any additions or deletions to the agenda. Warden McCarron asked to add one item regarding the new roadway in the East Gate Business Park. Councillor MacFarlane Asked to add a matter regarding a water line.

**Moved By** Councillor MacDonald

**Seconded By** Councillor Corbett

*That the agenda be approved as amended.*

**Motion Carried**

3. **Approval of October 29, 2019 Asset Management Minutes**

Councillor MacFarlane called for any errors or omissions to the minutes of the previous meeting.

**Moved By Councillor Deveau**  
**Seconded By Deputy Warden Stewart**

*That the Asset Management minutes of October 29, 2019 be approved as presented*

**Motion Carried**

**4. Business Arising from the Minutes**

There was no business arising from the minutes.

**5. Continuing Business**

**a. Update on 2019/20 Capital Program**

Mr. Myers provided an update on the North Grant waterline and the Church Street looping project. Mr. Horne spoke to construction timelines and plans to deal with weather if that becomes an issue. Updates were also provided regarding a proposed extension to the North Grant Waterline, and upgrades to the pumps at the lift stations in Mount Cameron.

**Moved By Councillor MacDonald**  
**Seconded By Deputy Warden Stewart**

*The Committee recommends that Municipal Council approve the replacement of two sewer pumps in the lift stations in Mount Cameron.*

**Motion Carried**

**b. Courthouse Repairs Update**

Mrs. Schumacher provided the committee with an update on the repair work being planned and done at the County Court House. The items outlined in the agenda were reviewed; discussion followed. Staff will provide further updates early in the New Year.

**c. Review of Draft 2020/21 Capital Program**

Mr. Horne provided a preliminary 2020-2021 capital plan for the consideration, listing a number of projects that are being considered for the upcoming fiscal year. Consensus was provided regarding the paving, curb and gutter on proposed paving projects. Further discussion took place regarding the proposed renewable energy projects.

Mr. Horne then presented a memo that outlined the case for constructing a water tower in the area of Post Road and Highway 7. Further discussion took place. Staff will prepare further information for the Committee's information at the next meeting.

**d. Resurfacing of a Section of Mount Cameron Circle & Harbourview Drive**

This matter was discussed during the update on the 2019/2020 Capital Program.

6. **New Business**

a. **Administrative Office Condenser Unit Replacement Tender Award**

Mr. Horne reviewed the recommendation submitted by the project Engineer and welcomed any questions from the Committee.

**Moved By** Councillor Deveau  
**Seconded By** Councillor Corbett

*The Committee recommends that Municipal Council award the tender for the Municipal Administrative Officer condenser unit replacement to Carmichael Engineering at a bid price of \$71,693 + HST.*

**Motion Carried**

7. **Additions to the Agenda**

a. **New Road in East Gate Ridge**

A request was made to have the Municipality provide some minimal road maintenance in advance of the assumption of the roadway. Following the accident at the intersection of Beech Hill Road and the old highway, when the RCMP were detouring traffic through the roadway, the issue of snow maintenance was highlighted. Discussion followed; staff will follow-up with the developer to discuss.

b. **Salt Springs Waterline**

In the interest of time, this item was referred to the next Asset Management meeting.

8. **In Camera Items**

There were no in-camera items.

9. **Adjournment**

**Moved By** Councillor Deveau

*That the Committee of the Whole meeting be adjourned at 6:36 pm.*

**Motion Carried**



Councillor Bill MacFarlane



Glenn Horne, Municipal Clerk/Treasurer