

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

POLICE ADVISORY COMMITTEE AGENDA

Thursday, June 8, 2017 @ 5:30 pm

Town Council Chamber

- 1) Call to Order – Chair, Councillor Hughie Stewart
- 2) Approval of Agenda
- 3) Approval of March 2, 2017 Police Advisory Committee Minutes
- 4) Business Arising from the Minutes
- 5) Restorative to Justice
- 6) Police Board Training (Pictou Lodge in September 2017)
- 7) Summary of UNSM Workshop RE: Marijuana Legalization
- 8) Police Act (Section 57 to 68)
- 9) Other Business
- 10) Adjournment

RCMP Advisory Board – Meeting Minutes

Date: March 2, 2017.

Time: 4:30 PM

Location: Town of Antigonish Council Chambers

Present

Staff Sgt. Holly Glassford (RCMP)	Carl McAdam (Member at Large)
Sgt. Warren McBeath (RCMP)	Russel Nichols (Member at Large)
Laurie Boucher (Mayor, Town)	Matt Whitehead (Provincial Representative)
Jack MacPherson (Councillor, Town) - Chair	Glenn Horne – Clerk-Treasurer (County)
Dianne Roberts (Councillor, Town)	Jeff Lawrence – Chief Administrative Officer (Town)
Russel Boucher (Warden, County)	Steve Scannell – Special Projects Coordinator (Town)
Huey Stewart (Councillor, County)	
Vaughn Chisholm (Councillor, County)	

Minutes

1. Call to Order

Councillor MacPherson, The Chair, called the meeting to order at 4:30 PM.

2. Round Table Introduction

The Chair requested that the meeting begin with roundtable introductions, as there had been some change-over on the Committee since it last met on May 27th, 2015.

3. Approval of the Agenda

“It was Moved and Seconded to approve the agenda.” Motion carried.

4. Approval of the Minutes

“It was moved and seconded to approve the minutes.” Motion carried.

5. Overview of Policing in Antigonish (RCMP)

The Chair introduced Staff Sgt. Glassford to discuss the current state of policing in Antigonish, and welcomed a new member to the detachment, Sgt. McBeath, who presented along side Staff Sgt. Glassford.

Staff Sgt. Glassford delivered a presentation which covered the policing priorities of the Antigonish detachment. The priorities identified and discussed included: Road Safety, Crime Reduction, Enhancing Relations with First Nations Peoples, and Employee Wellness.

In discussing these priorities, Staff Sgt. Glassford touched on the following:

- **Road Safety:** discussion was held noting that the RCMP is focusing on enforcement plus awareness and education, current statistics and the goals for the 3rd quarter we also discussed.

- **Crime Reduction:** discussion was held on goals for year end and the focus for 3rd quarter priorities. There was some discussion on the education and awareness activities being undertaken at the detachment.
- **Enhancing Relations with First Nations Peoples:** Discussion was held on goals to accomplish before year end. It was mentioned that the RCMP recently held a Police Familiarization Day in Paq'tnekek First Nation, which was well received.
- **Employee Wellness:** discussion was held on training held to address PTSD and mental health, as well as team building exercises and events.

Discussion was held on the monthly statistics for February 2017. It was noted that the weather may have impacted some of these statistics.

An inquiry was made with regards to whether distracted driving calls have increased or decreased.

Staff Sgt. Glassford was not aware of the statistics on that issue, but offered to look into the matter further and report back to the Board.

Discussion was held on detachment resources. It was noted that the detachment is in good shape from a resource perspective. It was noted that there are no 'soft vacancies', such as sick leaves, etc.

It was noted that a County position remains unfilled, and they are still waiting for candidates to fill a Town Constable position.

Some discussion was held on the matter of the detachment assistant. It was mentioned that is challenging to keep up with criminal record checks in addition to municipal responsibilities and suggested that the staff person may need to go part-time on municipal responsibilities. Discussion ensued on the budget process for new positions.

6. RCMP Policing Plan for 2017 (RCMP)

Staff Sgt. Glassford introduced Sgt. McBeath to discuss the priorities of the detachment moving forward.

Sgt. McBeath first discussed operational matters.

Burmac Cup was discussed. Sgt. McBeath noted that the game was back on and scheduled for March 25th, contingent on good behaviour of students. A question was raised as to whether the event would be a tax on resources, but Sgt. MacBeath noted that the RCMP will not be present at the event unless called. He further noted that the RCMP will have a visible presence after the event, but that is not out of the ordinary. McBeath stated that the RCMP will be fully staffed for that day.

A question was raised regarding the cost of security, and McBeath responded by noting that it is his understanding that aspect is well under control following his discussions with the Student Union.

Summer leave and summer scheduling was also discussed, noting that scheduling is taking place for the upcoming summer events.

Sgt. McBeath also discussed that the RCMP is setting up an appropriate response to "Code Blue"/Active Shooter drills with the University. This includes planning, running practice drills and table top exercises, and reviewing the functioning of the command structure.

Sgt. McBeath also discussed block training days. These are mandatory training days to allow staff to practice tactics and responses. The focus will be a 3-day course on immediate action/rapid deployment.

Sgt. McBeath will also be scheduling a mandatory cyber crimes course. He noted it is important to stay up to date on the matter, but noted that it is challenging to stay ahead of the issue.

Sgt. McBeath noted that the Street Crime Enforcement Unit, staffed by plain clothes officers, was suspended over the summer but was back in place in November. He noted that by March 1 all three officers will be back in position. The mandate of the Unit is drug enforcement and some special project work.

Following the discussion of operational matters, Sgt. McBeath began discussing administrative matters.

Sgt. McBeath noted that renovations will be taking place in the office to configure it to better meet work space requirements. Included in the renovations are cell block changes, and will include a pilot project of introducing an electronic system for booking prisoners which will make bookings faster and easier.

Also discussed was recruitment. Sgt. McBeath noted that recruitment is very challenging.

Sgt. McBeath also noted that officers will begin to be equipped to address issues arising from fentanyl, as it is very dangerous and the detachment must be prepared for its potential arrival in Antigonish. This includes safety equipment for officers, such as gloves, glasses, and respirators, as well as Naloxone spray in the event that they encounter an overdose case.

Sgt. McBeath also discussed community policing initiatives, such as SAFE plans.

At the conclusion of the presentation, Sgt. McBeath then opened the floor to discussion and questions.

A question was raised about staffing levels. It was noted that there is one constable position vacant that will eventually be filled.

A question was also raised with regards to speeding on certain streets in Town. Sgt. McBeath noted that he will connect with Staff Sgt. Glassford to share street names, but identified such streets as Hawthorne, Brooklyn, and Braemore and as being potential issue streets.

Also raised was the question of turning signs for Tim Hortons. Councillor Roberts noted that this issue will be raised at the Town's Police and License Committee.

7. RCMP Advisory Board Training

The Chair then raised the matter of RCMP Advisory Board Training and when the next opportunity might be coming up. It was noted that nothing has been slotted as of yet. Brief discussion ensued on the type of training the Board is interested in attending.

8. Other Business

Meeting Schedule

The date set for the next meeting was the first Thursday in June, at 4:30, at the County office. Brief discussion took place, as that date conflicts with the Federation of Canadian Municipalities (FCM) conference. A new date was set for June 8.

It was noted that items to be added to the agenda can be sent to either the CAO or the Clerk-Treasurer.

Meeting Expectations

Further discussion under Other Business included a discussion on the expectations for Members at Large on the Board, and the contributions they are expected to make to the operation of the Board.

Discussion ensued on how information flows from the Board to each Council. It was also noted that the meetings provide an opportunity for the RCMP to inform each Council of the work they do and the initiatives they are working on.

Further discussion ensued on the mandate of the committee. It was noted that the Police Act will be consulted, and a draft terms of reference can be developed to provide greater direction to the Committee.

9. Adjournment

With there being no further business, it was "Moved and Seconded that the meeting be adjourned."
Motion carried.

The meeting adjourned at 5:25 PM.

(3) The chief officer shall determine whether employment is extra-duty employment or off-duty employment and whether a particular kind of off-duty employment is permitted or prohibited within the off-duty police policy. 2004, c. 31, s. 56.

POLICE ADVISORY BOARDS

Establishment and composition of police advisory boards

57 (1) A municipality receiving policing services in whole or in part from the Royal Canadian Mounted Police or the Provincial Police shall establish a police advisory board.

(2) An advisory board consists of five or seven members.

(3) A five-member advisory board consists of

(a) two members of council appointed by resolution of the council;

(b) two members appointed by resolution of the council, who are neither members of council nor employees of the municipality; and

(c) one member appointed by the Minister.

(4) A seven-member advisory board consists of

(a) three members of council appointed by resolution of the council;

(b) three members appointed by resolution of the council, who are neither members of council nor employees of the municipality; and

(c) one member appointed by the Minister.

(5) Where two or more municipalities have entered into an agreement pursuant to Section 84 to be policed by the Royal Canadian Mounted Police or the Provincial Police, unless provided otherwise in the agreement, the advisory board consists of

(a) two members from each municipal council appointed by resolution of that council;

(b) two members from each municipality appointed by resolution of the council, who are neither members of council nor employees of the municipality; and

(c) one member appointed by the Minister.

(5A) Notwithstanding subsection (1), where two or more municipalities have common issues respecting policing in their municipalities and are

policed by the Royal Canadian Mounted Police, they may, with the Minister's approval, establish a joint advisory board by entering into an agreement to do so.

(5B) A joint advisory board established pursuant to subsection (5A) consists of

- (a) two members from each council appointed by resolution of that council;
- (b) two members from each municipality appointed by resolution of the council, who are neither members of council nor employees of the municipality; and
- (c) one member appointed by the Minister.

(6) The chief officer and the chief administrative officer of the municipality must receive notice of the meetings of an advisory board and are entitled to attend such meetings but not to vote.

- (7)** A member of an advisory board may be dismissed by
- (a) the Minister, if the Minister appointed the member; or
 - (b) resolution of municipal council, if the council appointed the member.

(8) Notwithstanding anything contained in this Section, where the Minister is satisfied that a municipality has established, in conjunction with the Royal Canadian Mounted Police, a system of governance that is equal to or better than the governance provided by an advisory board, the Minister may exempt the municipality from the requirement to appoint an advisory board pursuant to this Section. 2004, c. 31, s. 57; 2014, c. 55, s. 3.

Oath of office and code of conduct

58 Each member of an advisory board shall take an oath of office or affirmation as prescribed by regulation and adhere to a code of conduct prescribed by the regulations. 2004, c. 31, s. 58.

Chair and vice-chair

59 A chair and vice-chair of the advisory board shall be chosen by the members of the advisory board at the first meeting in each year. 2004, c. 31, s. 59.

Appointment of person to act in place of absent member

60 Where a member of an advisory board is unable to carry out the duties as a member of the board by reason of illness, absence or any other reason, the person or the body that made the initial appointment may appoint some other person to act as or be a member of the advisory board in the place or stead of the absent member. 2004, c. 31, s. 60.

Remuneration

61 The council may provide for the payment of a reasonable remuneration to the members of the advisory board who are not members of the council. 2004, c. 31, s. 61.

No action lies

62 No action or other proceeding for damages shall be instituted against a member of an advisory board for any act done in good faith in the execution or intended execution of the member's duty or for any alleged neglect or default in the execution in good faith of that duty. 2004, c. 31, s. 62.

Meetings

63 The advisory board must hold a board meeting at least every three months. 2004, c. 31, s. 63.

Quorum

64 A majority of the members of the advisory board constitutes a quorum. 2004, c. 31, s. 64.

Public and private meetings

65 Meetings of the advisory board are open to the public, but all matters relating to discipline, personnel conduct, contract negotiations and security of police operations may be conducted in private. 2004, c. 31, s. 65.

Advisory board may give advice or direction to chief officer

66 On behalf of the advisory board, the board chair or the chair's delegate may, in accordance with an agreement made pursuant to clause 36(1)(b), give advice in writing to the chief officer, but not to other members of the police department and, for greater certainty, no other member of the board shall give advice or direction to a member of the police department. 2004, c. 31, s. 66.

Training of advisory board members

67 An advisory board member shall undergo any training that may be provided for members of the board or required by the Minister or by regulation. 2004, c. 31, s. 67

Function of advisory board

68 (1) The function of an advisory board is to provide advice to the council in relation to the enforcement of law, the maintenance of law and order and the prevention of crime in the municipality, but the advisory board shall not exercise jurisdiction relating to complaints, discipline, personnel conduct or the internal management of the Royal Canadian Mounted Police.

(2) With the approval of the Minister, the council, by by-law, may prescribe

(a) the additional or specific roles and responsibilities of an advisory board; and

(b) the rules and regulations governing proceedings of an advisory board,

and the advisory board has sole jurisdiction over matters so delegated to it.

(3) Without limiting the generality of subsection (1), an advisory board shall, subject to the police contract or policing agreement,

(a) determine, in consultation with the chief officer or the chief officer's designate, priorities, objectives and goals respecting police services in the community;

(b) ensure the chief officer establishes programs and strategies to implement the priorities, objectives and goals respecting police services;

(c) ensure that community needs and values are reflected in policing priorities, objectives, goals, programs and strategies;

(d) ensure that police services are delivered in a manner consistent with community values, needs and expectations;

(e) act as a conduit between the community and the police department;

(f) recommend policies, administrative and organizational direction for the effective management of the police department; and

(g) review with the chief officer or the chief officer's designate information provided by the chief officer respecting complaints and internal discipline. 2004, c. 31, s. 68.

POLICE INSIGNIA

Use of insignia

69 (1) No person or organization shall use the uniform, insignia, vehicle markings or other signs or symbols of a police department.

(2) Where the Minister is of the opinion that the uniform, insignia, vehicle markings or other signs or symbols employed by a person or organization are so similar to those used by a police department that the public or a member of the public may be misled, the Minister may, by order in writing, require the person or organization to cease using the uniform, insignia, vehicle markings or other signs or symbols. 2004, c. 31, s. 69.