
MUNICIPALITY OF THE COUNTY OF

ANTIGONISH

Asset Management Meeting Minutes

Tuesday, April 27, 2021, 5:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron
Deputy Warden Hugh Stewart
Councillor Mary MacLellan
Councillor Donnie MacDonald
Councillor Remi Deveau (by Zoom)

Councillor John Dunbar
Councillor Gary Mattie (by Zoom)
Councillor Bill MacFarlane
Councillor Harris McNamara
Councillor Shawn Brophy

Staff Present: Glenn Horne, CAO
Beth Schumacher, Deputy Clerk

Shirlyn Donovan, Strategic Initiatives
Coordinator
Daryl Myers, Director of Public Works
(by phone)

Also Present: Amanda Knight, Dunmore
Developments (by Zoom)
Ian Tate (by Zoom)

1. **Call to Order – Chairman, Councillor Bill MacFarlane**

The meeting of the Asset Management Committee was called to order by the Chair, Councillor MacFarlane, at 5:35pm.

2. **Approval of Agenda**

Councillor MacFarlane called for any additions or deletions to the agenda.

Moved and Seconded

That the agenda be approved as presented.

Motion Carried

3. **Approval of March 23, 2021 Asset Management Minutes**

Councillor MacFarlane called for any errors or omissions to the minutes of the previous meeting.

Moved and Seconded

That the Asset Management minutes of March 23, 2021 be approved as presented.

Motion Carried

4. Business Arising from the Minutes

There was no business arising from the minutes.

5. Continuing Business

a. Presentation - Amanda Knight, Dunmore Development Ltd

Ms. Amanda Knight from Dunmore Developments provided an overview of the status of the Dunmore Development project. An overview of the seed funding breakdown that is being sought for the project. Criteria for the National Co-Investment Fund was reviewed. Next steps that are expected for the proposed development on Dunmore Road were outlined. Land for the project has been acquired, and they are now looking at confirming that services can be provided to the land, and confirming a partner (e.g. municipal or province) for the project. Preliminary subdivision plans were shared with the Committee.

A question was asked about potential timelines for finding out whether the project is expected to proceed. Ms. Knight provided a ballpark of two to six months, but that would depend on CMHC's review timelines. A question was asked about the type of development. Ms. Knight noted that the first phase of twenty-six lots, up to a duplex on each lot under the current zoning. A question was asked about whether units would be accessible or barrier-free, and Ms. Knight noted that units would be, but didn't have the breakdown of the numbers/type of units at this time.

Ms. Knight and Mr. Tate were thanked for their presentation.

b. Strategic Priorities Follow-Up - Next Gen Solid Waste

Mr. Horne and Mrs. Donovan reviewed the strategic priorities slide and went through the action planning process for the Next Gen Solid Waste item that was identified as a priority during the priority-setting exercise earlier in the year. Through discussion, the Committee went through the action planning process while Mrs. Donovan took notes to add to the final Strategic Plan.

c. Capital Projects Update

Mr. Horne provided an overview of the storage shed that is being proposed for addition to the Capital Projects Plan to accommodate equipment that is part of the equipment loan program. An update was also given about the J-Class Roads projects that were identified earlier in the process.

d. Resident Letter Regarding Havre Boucher Sanitary Sewer Extension

Councillor McNamara spoke to a letter submitted by a constituent and gave some background to discussions that he has had with a group of residents with concerns about the Havre Boucher Sanitary Sewer Extension. Councillor McNamara shared concerns raised by these residents, who want to be considered

grandfathered and exempted from the Local Improvement Bylaw as their request was submitted in 2010 and placed on the Municipality project priority list that year, before the 2013 change in the Local Improvement Bylaw

Warden McCarron expressed his understanding for the concerns raised by the residents but noted examples elsewhere in the County that were on the projects list for a long time and went through the Local Improvements By-law process. Discussion followed.

e. **Future TIR Appearances at Committee**

Mr. Horne reviewed discussions with the Department of Transportation and Active Transit team about improvements that could be made to future meetings with the Department of Transportation staff. Municipal staff will send out an email to Councillors in advance of future meetings where Transportation is scheduled to attend and will provide that to Department of Transportation staff with at least a week of advance notice in order for the appropriate staff to be scheduled and prepare for a discussion on the concerns raised.

6. **New Business**

a. **Consideration of Tenders**

6.a.1 **South River Road Waterline Replacement**

Mr. Horne reviewed the memo provided by Strait Engineering regarding the tender that was issued for the South River Road waterline replacement. Five bids were received and reviewed. The recommendation is to award the tender for the project to S.W. Weeks, for Phase 1 (\$ 751,450.00 + HST) and Phase 2 (\$338,000.00 + HST).

Moved and Seconded

The Committee recommends that Municipal Council award the Phase 1 and Phase 2 of the South River Road waterline replacement project to S.W. Weeks for \$ 751,450.00 + HST (Phase 1) and \$338,000.00 + HST (Phase 2).

Motion Carried

6.a.2 **Annual Bulky Waste Collection**

Mr. Horne reviewed the one bid that was received for the 2021 Bulky Waste collection, from GFL Environmental Inc. This company has done the bulky waste collection for the County in the past, and the bid price was not out of line with what has been quoted in the past.

Moved and Seconded

The Committee recommends that Municipal Council approves the bid from GFL Environmental Inc. for the 2021 Bulky Waste Collection at the bid price of \$66,435.50.

Motion Carried

b. **Consideration of J-Class Road Cost Sharing**

Mr. Horne reviewed the J-Class roads that had been approved for cost sharing from the Province under their cost-sharing program. Cunningham Road and Landing Road were both identified as being approved for this program by the Province. Cunningham Road will be subject to the local improvements process. Consensus was given to proceed to the residents to enquire about Cunningham Road. Councillor MacDonald and Mr. Myers looked at the Landing Road and felt that it could wait for repaving for at least this year.

7. **Additions to the Agenda**

There were no additions to the agenda.

8. **In Camera Items**

There were no in-camera items.

9. **Adjournment**

Moved

That the Committee of the Whole meeting be adjourned at 7:10pm.

Motion Carried


Councillor Bill MacFarlane


Glenn Horne, CAO