



**ANTIGONISH REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE
MEETING MINUTES**

Thursday, February 18, 2021 @ 1:00pm

Council Chambers, Municipal Administration Building, 285 Beech Hill Road

Present were:

ATTENDEES

Hayston Lam
Donnie MacDonald
Glenn Horne
Owen McCarron
Donnie MacInnis
Jeff Lawrence
Steve Scannell

ORGANIZATION

Antigonish Regional EMO
Municipality of the County of Antigonish
Municipality of the County of Antigonish
Municipality of the County of Antigonish
Town of Antigonish
Town of Antigonish
Town of Antigonish

POSITION

Regional Emergency Management Coordinator
Councillor – District #2
Chief Administrative Officer
Warden – District #6
Councillor
Chief Administrative Officer
Director of Community Development

Regrets were:

ABSENTEES

Laurie Boucher

ORGANIZATION

Town of Antigonish

POSITION

Mayor

1. **Call to Order – Co-chair, Councillor MacInnis**

Councillor MacInnis called the meeting to order at 1:01pm.

2. **Approval of Agenda**

Councillor MacInnis called for any additions or deletions to the agenda. One addition was made:

- Access Road to St. Martha’s Regional Hospital

Moved and Seconded

That the agenda be approved as amended.

Motion Carried

3. **Opening Remarks and Roundtable Introductions**

Participants were asked to introduce themselves, how their responsibilities may relate to emergency management, and share any past experiences with emergency management.

4. **Regional Emergency Management Coordinator Report**

Mr. Lam provided an overview of the Antigonish Regional Emergency Management Organization and the emergency management program. A review of organizational priorities and status of the emergency management program was presented with an outlook towards next steps moving forward.

5. **Municipal Emergency Management Assessment**

There was discussion regarding the Municipal Emergency Management Assessment tool from Nova Scotia Emergency Management Office. Results from the completed assessment will be shared with Nova Scotia Emergency Management Office on behalf of the Municipality of the County of Antigonish and the Town of Antigonish to identify short-term and long-term priorities of the emergency management program.

6. **Comfort Centre & Emergency Shelter Policy**

A revised Comfort Centre & Emergency Shelter Policy was presented for discussion and feedback. The Committee recommended the following actions:

- Municipality of the County of Antigonish – the proposed policy revision will be directed to the Committee of the Whole for internal feedback and guidance before any community consultation.
- Town of Antigonish – the municipality will work with the Antigonish Regional Emergency Management Organization to finalize policy details before it is introduced to Council in a briefing.

7. **Additions to the Agenda**

a. **Access Road to St. Martha’s Regional Hospital**

There was discussion regarding the state of the former access road parallel to the railway and its availability for emergency vehicles or public vehicles in the event of a bridge closure.

8. **Adjournment**

Moved and Seconded

That the Antigonish Regional Emergency Management Advisory Committee adjourns at 2:12pm.

Motion Carried