



**ANTIGONISH REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE  
MEETING MINUTES**

**Tuesday, May 4, 2021 @ 1:00pm**

**Council Chambers, Municipal Administration Building, 285 Beech Hill Road**

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Present were:

**ATTENDEES**

Hayston Lam  
Donnie MacDonald  
Glenn Horne  
Owen McCarron  
Donnie MacInnis  
Jeff Lawrence  
Laurie Boucher  
Steve Scannell

**ORGANIZATION**

Antigonish Regional EMO  
Municipality of the County of Antigonish  
Municipality of the County of Antigonish  
Municipality of the County of Antigonish  
Town of Antigonish  
Town of Antigonish  
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Town of Antigonish

**POSITION**

Regional Emergency Management Coordinator  
Councillor – District #2  
Chief Administrative Officer  
Warden – District #6  
Councillor  
Chief Administrative Officer  
Mayor  
Director of Community Development

1. **Call to Order – Co-chair, Councillor MacDonald**

Councillor MacDonald called the meeting to order at 1:05pm.

2. **Approval of Agenda**

Councillor MacDonald called for any additions or deletions to the agenda.

Moved and Seconded

*That the agenda be approved as presented.*

**Motion Carried**

3. **Approval of Feb. 18, 2021 Antigonish Regional Emergency Management Advisory Committee Minutes**

Councillor MacDonald called for any errors or omissions in minutes.

Moved and Seconded

*That the Feb. 18, 2021 Antigonish Regional Emergency Management Advisory Committee Minutes be approved.*

**Motion Carried**

4. **Regional Emergency Management Coordinator Report**

Mr. Lam provided an overview of the emergency management program and priorities moving forward.

5. **Terms of Reference**

Mr. Lam summarized the purpose and key components of the Terms of Reference for the Antigonish Regional Emergency Management Advisory Committee. A suggestion was made regarding membership.

Moved and Seconded

*That the Committee recommends Municipal Council approve the Terms of Reference for the Antigonish Regional Emergency Management Committee, as amended.*

**Motion Carried**

6. **County – Comfort Centre & Emergency Shelter Policy and Policy #39 Amendments**

Mr. Lam shared revisions to the Comfort Centre & Emergency Shelter Policy after stakeholder feedback.

Moved and Seconded

*That the Committee recommends Municipal Council approve the amendments to the Comfort Centre & Emergency Shelter Policy and Policy #39.*

**Motion Carried**

7. **Additions to the Agenda**

There were no additions to the agenda.

8. **Adjournment**

Moved and Seconded

*That the Antigonish Regional Emergency Management Advisory Committee adjourns at 1:30pm.*

**Motion Carried**