

**MUNICIPALITY OF THE COUNTY OF**  
**ANTIGONISH**

**Asset Management Meeting Minutes**

Tuesday, June 28, 2022, 5:30 pm  
Council Chambers  
Municipal Administration Building  
285 Beech Hill Road  
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron  
Deputy Warden Hugh Stewart  
Councillor Mary MacLellan  
Councillor Donnie MacDonald  
Councillor Remi Deveau  
Councillor John Dunbar  
Councillor Harris McNamara  
Councillor Shawn Brophy

Regrets: Councillor Gary Mattie  
Councillor Bill MacFarlane

Staff Present: Glenn Horne, CAO  
Beth Schumacher, Deputy Clerk  
Allison Duggan, Director of Finance

**Call to Order – Vice-Chair, Deputy Warden Stewart**

The meeting of the Asset Management Committee was called to order by the Vice Chair, Deputy Warden Stewart, at 5:30pm.

**Approval of Agenda**

Deputy Warden Stewart called for any additions or deletions to the agenda.

Moved and Seconded

*That the agenda be approved as presented.*

**Motion Carried**

**Approval of May 24, 2022 Asset Management Minutes**

Deputy Warden Stewart called for any errors or omissions to the minutes of the previous meeting.

Moved and Seconded

*That the Asset Management minutes of May 24, 2022 be approved as presented*

**Motion Carried**

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## **Business Arising from the Minutes**

An update on the West River Bridge was requested. Staff noted that there was no update further to the correspondence previously discussed regarding the pedestrian walkways/shoulders in the new bridge design. Councillor MacDonald asked whether there were any updates to the DPW budget request. Staff noted that there were no further updates after they followed up with provincial staff.

## **Presentation**

### **Proposed Residential Development on Appleseed Drive - Steve Maclsaac**

Mr. Steve Maclsaac and Mr. Sheldon Chisholm spoke to plans regarding plans to develop the lands at D. Maclsaac Road and Appleseed Drive, and specifically raised the issues of cost sharing for the J-Class Road, and sidewalks along Maclsaac Road as well as along Appleseed Drive. A detailed description of the conceptual subdivision plan was shared with members of the Committee. A rezoning application has been submitted to the Planning Commission.

Councillor Brophy asked some questions regarding the proposed phasing on the development, as well as the locations of the existing water and sewer services. Mr. Horne noted that the requests being made at this time are to have the D. Maclsaac Road included in the list of J-Class roadways submitted for cost sharing of upgrades, and to have sidewalk extended in front of the proposed development on Appleseed Drive. The presenters also requested consideration of adding sidewalks along D. Maclsaac Road as part of any road upgrades. Deputy Warden Stewart thanked the presenters for attending.

## **Continuing Business**

### **2022/23 Capital Plan Update**

Mr. Horne provided a detailed summary of the capital projects that are underway. Mr. Horne noted that the proposed repaving of Appleseed Drive is being delayed until after the proposed development discussed earlier in the meeting. Spending on the Active Transportation Corridor has been deferred to next fiscal year.

### **Investing in Canada Infrastructure Program (ICIP) Updates**

Mr. Horne provided updates on three projects:

- Community Buildings Retrofit Program - awaiting an announcement with the Federal and Provincial governments.
  - Once the announcement is made, a Project Manager will be procured, and they will undertake the design work and liaise with the community sites involved.
- Active Transportation Corridor - as described by Marlene at the last meeting. Design work is done, and just waiting for the announcement to tender the work

- Green Stream Application made in 2022 - St. Joseph's Water Tower and Expansion / Lanark Water Expansion - Provincial approvals on projects is expected in the summer, and Federal approval is expected in the fall.

### **New Business**

There was no new business.

### **Additions to the Agenda**

There were no additions to the agenda.

### **In Camera Items**

This subject matter falls within Section 22(2) of the Municipal Government Act as a matter that a committee may discuss in a closed session. It is recommended a motion be made to initiate an in-camera session.

Moved and Seconded

*That the Committee of the Whole Meeting be adjourned to an In-Camera Session to discuss the Acquisition, Sale, Lease, and Security of Municipal Property and Contract Negotiations at 6:12pm.*

**Motion Carried**

Moved and Seconded

*That the in-camera session adjourns at 6:25pm.*

**Motion Carried**

### **Adjournment**

Moved

*That the Committee of the Whole meeting be adjourned at 6:25pm.*

**Motion Carried**

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Deputy Warden Stewart

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Glenn Horne, CAO