

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Staff Expense Claim Report

Name: Glenn Horne Date April-22

OFFICE USE ONLY
Paid by
Municipality

Date	Details of Expense	Km Travelled	TRAVEL (\$) TRV	MEAL (\$) ML	PROFESSIONAL DEVELOPMENT (\$) PD	OTHER (\$) OTH	Amount (\$)	AMOUNT
27-Apr-22	Strait IT Board Meeting in Port Hawkesbury	112	\$ 57.27				\$ 57.27	\$ 57.27
			\$ -				\$ -	\$ -
			\$ -				\$ -	\$ -
			\$ -				\$ -	\$ -
			\$ -				\$ -	\$ -
			\$ -				\$ -	\$ -
			\$ -				\$ -	\$ -
			\$ -				\$ -	\$ -
			\$ -				\$ -	\$ -
			\$ -				\$ -	\$ -
TOTAL		112	\$ 57.27	\$ -	\$ -	\$ -	\$ 57.27	\$ 57.27

TYPES OF EXPENSE:	
Expense Codes	
TRAV-	Travel - Mileage, Parking, Hotel, Taxi
MEAL	- Meal Expenses
PD	- Professional Development (training/conference)
OTHE	- Other - le-Phone, Internet, Incidentals
Mileage Rate - \$0.5113 KM	

Per Diem Rates	
Meal	Per Day
Incidental	\$ 10.00
Breakfast	\$ 15.00
Lunch	\$ 20.00
Dinner	\$ 36.00
Total /day	\$ 81.00

Signature:  Date: 14-Jun-22

Approved by: 
CAO/Deputy Clerk/Director

TRV - GL# -	\$ 57.27
ML - GL# -	\$ -
PD - GL# -	\$ -
OTH - GL# -	\$ -
TOTAL	\$ 57.27

10-210-2123-20116