

**MUNICIPALITY OF THE COUNTY OF  
ANTIGONISH**

**Council Expense Claim Report**

Name: **John Dunbar (JOH030)**

Month/Year: May-22

District: **7**

OFFICE USE ONLY  
Paid by  
Municipality

| Date         | Details of Expense       | Km Travelled | TRAVEL(\$)<br>TRV | MEAL (\$) ML     | PROFESSIONAL           | OTHER (\$)<br>OTH | Amount (\$)      | AMOUNT      |
|--------------|--------------------------|--------------|-------------------|------------------|------------------------|-------------------|------------------|-------------|
|              |                          |              |                   |                  | DEVELOPMENT (\$)<br>PD |                   |                  |             |
| 10-May-22    | CoW / Council meeting    | 16           | \$ 7.38           |                  |                        |                   | \$ 7.38          |             |
| 17-May-22    | Drive to airport         | 192          | \$ 88.61          |                  |                        |                   | \$ 88.61         |             |
| May 17-20    | Taxi airport to hotel    |              | \$ -              |                  |                        | \$ 27.00          | \$ 27.00         |             |
| May 17-20    | Incidentals              |              | \$ -              |                  |                        | \$ 40.00          | \$ 40.00         |             |
| May 18-19    | Breakfast                |              | \$ -              | \$ 30.00         |                        |                   | \$ 30.00         |             |
| May 18-19    | Dinner                   |              | \$ -              | \$ 72.00         |                        |                   | \$ 72.00         |             |
| 20-May-22    | Parking at airport       |              | \$ -              |                  |                        | \$ 86.00          | \$ 86.00         |             |
| 20-May-22    | Return home from airport | 192          | \$ 88.61          |                  |                        |                   | \$ 88.61         |             |
|              |                          |              | \$ -              |                  |                        |                   | \$ -             |             |
|              |                          |              | \$ -              |                  |                        |                   | \$ -             |             |
|              | Internet                 |              |                   |                  |                        | \$ 22.50          | \$ 22.50         |             |
|              | Cell Phone Stipend       |              |                   |                  |                        | \$ 40.00          | \$ 40.00         |             |
| <b>TOTAL</b> |                          | <b>400</b>   | <b>\$ 184.60</b>  | <b>\$ 102.00</b> | <b>\$ -</b>            | <b>\$ 215.50</b>  | <b>\$ 502.10</b> | <b>\$ -</b> |

| TYPES OF EXPENSE                                    |
|---|
| <b>Expense Codes</b>                                |
| TRV - Travel - Mileage, Parking, Hotel, Taxi        |
| ML - Meal Expenses                                  |
| PD - Professional Development (training/conference) |
| OTH - Other - ie: Phone, Internet, Incidentals      |
| Mileage Rate - \$0.4615/KM                          |

| Per Diem Rates       |                 |
|----------------------|-----------------|
| Meal                 | Rate per Day    |
| Incidental           | \$ 10.00        |
| Breakfast            | \$ 15.00        |
| Lunch                | \$ 20.00        |
| Dinner               | \$ 36.00        |
| <b>Total per day</b> | <b>\$ 81.00</b> |

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

District 7

Signature: 

Date: June 8/22

Approved by: 

(Municipal CAO/Deputy Clerk/Director)

| Office Use Only                |                  |
|--------------------------------|------------------|
| TRV - GL# - 10-210-2110-202128 | \$ 184.60        |
| ML - GL# - 10-210-2110-202128  | \$ 102.00        |
| PD - GL# - 10-210-2110-202128  | \$ -             |
| OTH - GL# - 10-210-2110-202128 | \$ 215.50        |
| <b>TOTAL</b>                   | <b>\$ 502.10</b> |